



## **Jimm's Steakhouse & Pub**

### **Donation Request Form**

Jimm's is proud to be a part of the Springfield and surrounding communities. While we donate to many organizations throughout the year, we appreciate your understanding that we cannot support every request we receive. Charitable requests are only considered 60 days prior to the event date and we would like all requests to have a completed donation request form and a tax exempt letter, if available, otherwise your request may not be reviewed.

We are so honored to support local needs and find ourselves doing our best to take turns from year to year. Thank you for doing your part in our community!

Today's Date:

Event Information:

Donation/Event Date & Times:

Name of Organization/Event:

Event Location (if applicable):

Number of Expected Attendees:

Overview of the Donation Request:

Contact Information:

Name:

Email:

Phone:

Tax Information (if applicable):

Tax ID Number:

**Please include a copy of your Tax Exempt letter if available**